



Excursion, Incursion and Camp Policy

Introduction

Excursions, incursions and camps are a valued part of the LTCS curriculum. Excursions provide opportunities for; different styles of learning, real life involvement in meaningful activities, engagement with the community and practice of skills. There are inherent risks in all events that occur outside of the classroom or school grounds. The benefits of the experiences must always be weighed up against the risks and the ability to plan for and mitigate these risks. Good risk management and planning provides greater opportunities for students to be involved in varied excursions to extend student learning .

Scope and Application

This policy applies to all staff, students and visitors of LTCS whilst engaged in school business and under the duty of care of LTCS. This policy will be reviewed annually and amended as required (see footer for policy review date).

Related Legislation and Guidelines

- *Working with Children (Criminal Record Checking) Act 2004*
- *Volunteers (Protection from Liability) Act 2002 (WA)*
- *Occupational Safety and Health Act 1984 (WA) for providing a safe environment*
- *Civil Liability Act 2002*
- *Occupiers Liability Act 1985*
- *School Education Act (WA) s63 (1) and 64(1)*
- *School Education Regulations 2000 (WA), regulations 38 and 39*

Definitions

Duty of care

The term 'duty of care' is a legal concept that defines the duty a person has to use reasonable care towards others in order to protect them from known or reasonably foreseeable risk of harm and/or injury. The notion of duty of care is one that is contained in most school policies and procedures.

The school is under a duty to take reasonable care to ensure that it employs competent teachers and provides safe premises. The school will be vicariously liable for the actions of the teachers whilst they are acting in the course and scope of their duties as an employee of the school.

A teacher owes a duty to students to take reasonable care to protect them, from a known or a reasonably foreseeable risk of harm and/or injury. Discharge of this duty requires a teacher to take such proactive measures as are reasonable to prevent harm and/or injury to a student.

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| Policy Name: Excursion Policy | | Reference: 109 Level of Care |
| Date: September 2017 | Review: 01 September 2018 | Approved: GB 9/10/17 |



Policy Statement

LTCS owes a duty of care to all students on school events, the duty of care owed to students remains with the teacher on all school excursions organised. All risks inherent in each excursions will be identified and examined according to the likelihood of the risk happening and the consequences if it does happen by LTCS staff and all excursions will be pre-approved by the Principal.

Linked policies

Duty of Care policy

Behaviour Management

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