



Student Code of Conduct

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## Introduction

A community can only function effectively when all members afford and treat each other with respect. Members of the school community are expected to give respect to others and the reputation and good name of the School.

## Scope

Governing Board	Executive Management Team	Staff	Students and Families	Volunteers
	✓	✓	✓	

## Definitions

*Social media* refers to the use of web-based and mobile technologies to turn communication into an interactive dialogue. Sites such as, but not limited to, Facebook, Twitter, Instagram, LinkedIn, YouTube, Chatrooms and TikTok are considered to be social media.

*Students of the school community* are LTSS enrolled students.

## Rights and Responsibilities

LTSS is committed to ensuring a respectful learning environment that is safe, positive and supportive for all students. LTSS implements the National Child Safe Organisation Principles through its Child Safe Organisation Framework to underpin all policies, procedures, practices and strategies to ensure the provision of an environment where children feel respected, valued, supported and safe from harm.

Students are expected to:

- Participate actively in the school's education program,
- Take responsibility for their own behaviour and learning,

- Demonstrate respect for themselves, other members of the school community and the school environment,
- Display appropriate digital citizenship as per the LTSS Media Guidelines. This includes sharing images of LTSS students and internal school communications to social media platforms or third parties,
- Behave in a manner that respects the rights of others, including the right to learn,
- Cooperate with staff and others in authority,

When using social media, members of our school community are expected that they:

- Demonstrate appropriate personal and professional boundaries and behaviour,
- Demonstrate good digital citizenship,
- Ensure their online behaviour reflects the same standards of honesty, respect, and consideration that a person uses when communicating face-to-face,
- Respect the rights, privacy and confidentiality of others,
- Ensure all content published is accurate and not misleading,
- Consider whether how and what you post reflects on your professional or personal character, and the welfare of others,
- Think before posting and
- Not post or respond to material that is offensive, obscene, defamatory, threatening, harassing, bullying, discriminatory, hateful, threatening, violent, racist, sexist, pornographic, infringes copyright or is otherwise unlawful or might cause damage to the School's reputation or bring it into disrepute.

### Breaches of this Code of Conduct

A breach of this Code of Conduct may also involve a breach of other Leaning Tree Steiner School policies, such as, but not limited to:

- Bullying Policy,
- Privacy Policy and
- School Ethos, Mission and Values.

### Related Documents

- Child Safe Organisation National Principles for Child Safe Organisations,
- LTSS Behaviour Policy,
- LTSS Communication Flowchart,
- LTSS Concerns, Complaints and Disputes Policy,
- LTSS Privacy Policy,
- LTSS Social Media Policy,
- LTSS Student Code of Conduct and
- LTSS Volunteer Handbook.

It is important that students of the school community be aware that in certain circumstances where a crime has or may have been committed, they may be subjected to a criminal investigation by Police over which the School will have no control.

Students, who breach these policies may be asked to withdraw from the School and in certain circumstances, may be subjected to legal action and/or a notification to Police.

## Any Problems, Complaints, or Suggestions?

*If so, we would like to hear about it!*

Every student in the school has the right to feel speak up about how they feel about something that is affecting them. The right to tell someone if they feel worried, afraid and/or if they do not feel safe. The school will take what you have to say seriously and wants to help.

## How do I make a complaint?

- By talking about it – or by writing it down if you find that easier.
- You can do it by yourself, with a friend, as part of a group, or through your parents or another adult that you trust and or feel safe with.

## Who can I talk to?

To anyone on staff, to anyone in the school that you feel safe and comfortable with or you can talk to a family member that you trust and feel safe with.

## Does it matter what the issue is?

No, it can be a big problem or a small one. Talking things over can often help to find solutions.

## What will happen next?

If possible, the staff member will deal with it in person. If not, he or she will explain who it needs to go to and why. We will ask you how you would like us to keep you updated on what is happening with your concern or complaint and we will support you in managing whatever is troubling you.

### Do others have to know?

The teacher or the person you talk to will not talk to anyone else about your issue unless they have to, for your safety and wellbeing. If this is the case, we will discuss this with you.

Even if you find the issue hurtful or embarrassing, we encourage you to talk to us as we want to make sure you feel safe and happy at our school.

What has happened?

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How can we fix this?

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Student name: \_\_\_\_\_

Teacher/Parent name: \_\_\_\_\_

Fair Process Evidence: \_\_\_\_\_

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Date \_\_\_\_\_ Resolved Y N